

## PRIVACY STATEMENT

Be Tax Bright, registered at Noorderhavenkade 31-C, 3039 RE in Rotterdam, is responsible for processing personal data as mentioned in this privacy statement.

### Contact details

www.betaxbright.nl  
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3039 RE Rotterdam  
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### Personal data we process

Be Tax Bright processes your personal data as you use our services and/or as you provide this personal data to us yourself. Below you find an overview of the personal data we process:

- First and last name;
- Sex;
- Date of birth;
- Place of birth;
- Address details;
- Phone number;
- E-mail address;
- Bank account number;
- Other personal data actively provided by you in correspondence and by telephone.

### Special and/or sensitive personal data we process

Be Tax Bright processes the following special and/or sensitive personal data of you:

- Social Security number (*'Burgerservicenummer'* or *BSN*).

### With which purpose and on what base do we process the personal data

Be Tax Bright processes your personal data for the following purposes:

- To call or email you if this is necessary to perform our services;
- To inform you about changes of our services;
- Be Tax Bright also processes personal data if we are legally obliged to do so, such as data we need for the income tax return.

### Automatic decision making

Be Tax Bright does not take decisions based on automated processing with regard to issues that can have (substantial) consequences for persons. This concerns decisions which are taken by computer programs or -systems, without a person (for example a worker of Be Tax Bright) being involved.

### How long do we store personal data

Be Tax Bright stores your personal data no longer than strictly necessary to reach the goals for which your personal data is collected. We minimally use the legal document storage periods for all personal data.

### Sharing personal data with third parties

Be Tax Bright does not sell your data to third parties and merely provides it if this is necessary for the execution of our engagement with you or to comply with a legal requirement.

### Cookies, or similar techniques, that we use

Be Tax Bright does not use cookies or similar techniques.

**Have a look at, adjust or delete data**

You have the right to have a look at your personal data, to adjust it or to delete it. You can send a request to have a look, adjust or delete to [info@betaxbright.nl](mailto:info@betaxbright.nl). To make sure the request is made by you, we ask you to enclose a copy of your ID with the request. Please blacken in this copy your photograph, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Social Security number (*Burgerservicenummer*). This to protect your privacy. We will react as soon as possible, but within four weeks, on your request.

**How we protect personal data**

Be Tax Bright takes the protection of your personal data seriously and takes necessary measures to counteract misuse, loss, unauthorized access, undesirable publication and illegal adjustment. If you are of the impression that your personal data is not well protected or if there are indications of misuse, please contact [info@betaxbright.nl](mailto:info@betaxbright.nl).